



Hawai'i

Statewide Assessment Program



HSA-Alt Paper/Pencil Test Kit Request Form (Summative Assessments Only)

Date: _____

School Name: _____

School Code: _____

School Test Coordinator (TC) Name: _____

TC Email: _____

TC Phone: _____

Student's SSID #: _____

Student's Grade Level: _____

Student's Test Administrator Name: _____

State the rationale for requesting the Paper/Pencil Test Kit for the above student for HSA-Alt testing. Please refer to the Paper/Pencil Test Kit Guidelines in the *HSA-Alt Summative Test Administration Manual*:

School Test Coordinators must **email** completed forms to:
Emily MacGillivray at emily.macgillivray@cambiumassessment.com

Forms must be submitted by April 21, 2023.

The School Test Coordinator will be contacted via email if additional information is needed and when a final determination of approval is made by the Hawai'i Department of Education's Assessment Section.