



Courtesy Testing for Home-Schooled Students (Summative Assessments Only)

This Courtesy Testing for Home-Schooled Students Request Form is intended for **internal school use only**. This form may be used by school personnel to collect a home-schooled student's request for courtesy testing. This Form must be given to the school's Test Coordinator (TC) or Principal (PR), for official submission the Submit Test Administration Forms in TIDE.

Date: _____

Student Name: _____

10-digit Student ID: _____ Grade Level: _____

School Name: _____ School Code: _____

School Contact Person Name: _____

School Contact Telephone Number: _____

School Contact Person E-mail: _____

Assessment(s):
(check all that apply) HSA-Alt ELA HSA-Alt Mathematics HSA-Alt Science (NGSS)

A home-schooled student cannot access the secure online HSA-Alt summative Assessments until the grade level provided by the elementary school office staff or secondary school registrar as entered on this form, and the student's HSA-Alt eligibility, have been activated in TIDE by the Assessment Section.

Do not ask parents to bring their home-schooled child to your school to be tested until an Assessment Section staff member informs the School Contact Person (listed above) that the student can access the secure online testing site.

An Assessment Section staff member will inform the School Test Coordinator whether this request has been approved or disapproved after it has been processed in TIDE. See Appendix T: Instructions for Test Coordinators/Principals – TIDE Submission of the Courtesy Testing for Home-Schooled Students Form.

<i>School Test Coordinator/Principal Use Only</i>	
Submitted to TIDE: Y or N	
Name and Date:	
Approved: Y or N	
Name and Date:	

The school Test Coordinator/Principal should retain the original form for documentation purposes.