



## Test Security Response Form

This Test Security Response Form is intended for **internal school use only** by a Test Administrator and/or Proctor. This Form must be filled out by the individual that witnessed the testing security concern and reported to the school's Test Coordinator (TC) or Principal (PR), for official submission through the Submit Test Administration Forms in TIDE (refer to Appendix S: Instructions for Test Coordinators/Principals – TIDE Submission of the Test Security Response Form).

2023-2024 Hawai'i Statewide Assessment Program Test Security Response Form		
School:	Today's Date:	
Person Completing this Report:		
Email:	Test Administrator Name:	
Severity Level: <input type="checkbox"/> Impropriety <input type="checkbox"/> Irregularity <input type="checkbox"/> Breach		
Initiated by: <input type="checkbox"/> Adult <input type="checkbox"/> Student <input type="checkbox"/> Other/NA		
Assessment: <input type="checkbox"/> Smarter Balanced ELA/Literacy CAT <input type="checkbox"/> Smarter Balanced ELA/Literacy PT		
<input type="checkbox"/> Smarter Balanced Mathematics <input type="checkbox"/> HSA Science (NGSS)		
<input type="checkbox"/> Algebra 1 EOC <input type="checkbox"/> Algebra 2 EOC <input type="checkbox"/> Biology 1 EOC (NGSS)		
<input type="checkbox"/> HSA-Alt <input type="checkbox"/> ACCESS for ELs <input type="checkbox"/> KĀ'EO		
Date and Time of Incident:	Grade Level:	Test Session ID:

Description of Incident:

Description of Action Taken:

Adults Involved:

Name	Assessment Role	Description of Involvement	Action Taken

Students Involved:

SSID	Description of Involvement	Action Taken

*School Test Coordinator/Principal Use Only*

Submitted into TIDE: Y or N

Name and Date:

See the HSA-Alt TAM Appendix S for TC/PR TIDE Submission Instructions. The TC/PR should retain the original form for documentation purposes. **Only after The Assessment Section approves this submission, should the TC/PR submit a Testing Incident in TIDE.**