**Courtesy Testing for Home-Schooled Students**

**(Summative Assessments Only)**

Verification of Student Status Form

Date:

Student Name:

10-digit Student ID: Grade Level:

School Name: School Code:

School Contact Person Name:

School Contact Telephone Number:

School Contact Person E-mail:

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| --- | --- | --- | --- |
| Assessment(s):  (check all that apply) | □ HSA-Alt ELA | □ HSA-Alt Mathematics | □ HSA-Alt Science (NGSS) |

An Assessment Section staff member will inform the School Contact Person (listed above) whether this request has been approved or disapproved after it has been processed.

A home-schooled student cannot access the secure online HSA-Alt summative Assessments until the grade level provided by the elementary school office staff or secondary school registrar as entered on this form, and the student's HSA-Alt eligibility, have been activated in TIDE by the Assessment Section.

Do not ask parents to bring their home-schooled child to your school to be tested until an Assessment Section staff member informs the School Contact Person (listed above) that the student can access the secure online testing site.

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| --- |
| *Assessment Section Use Only*  Verified: Y or N  Name and Date: |

Email a scanned copy of the completed form to the Assessment Section at [hsa-alt@k12.hi.us](mailto:hsa-alt@k12.hi.us).

Or fax the completed form to the Assessment Section at (808) 733-4483.

The school Test Coordinator should retain the original form for documentation purposes.