



STATE OF HAWAII
DEPARTMENT OF EDUCATION
P.O. BOX 2360
HONOLULU, HAWAII 96804

OFFICE OF STRATEGY, INNOVATION AND PERFORMANCE

June 22, 2017

TO: Deputy Superintendent
Complex Area Superintendents
Public Charter School Executive Director
Principals (All)
Public Charter School Directors (All)

FROM: Tammi Chun 
Assistant Superintendent

SUBJECT: **Accepting Applications for 2017 Summer/Fall Hawaii State Alternate Assessment Alignment Committees**

The Assessment Section is accepting applications from interested teachers, content specialists, and community members to participate in 2017 Summer/Fall Hawaii State Alternate Assessment (HSA-Alt) Alignment Committees. Grade levels encompassed by each committee are: 3-8 and 11, with the content areas of ELA/Literacy, Mathematics, and Science as select areas of specialty. **Please forward this memo to interested teachers and community members who may be willing to share their expertise and experience.**

HSA-Alt Alignment Committees for ELA/Literacy, Mathematics, and Science will meet during both summer and fall intersessions. Summer session dates are: *Wednesday thru Friday, July 26 - 28, 2017*. Fall session dates are: *Wednesday thru Friday, October 11 - 13, 2017*. HSA-Alt Alignment committee members must be able to attend all days of both the summer and fall sessions and be comfortable with all grade levels within a content domain. Please be advised when you sign up for a committee, you will be responsible for alignment of content for grades 3-5, 6-8, and 11.

HSA- Alt Alignment Committee Meeting Schedule (Summer Intersession)

Content Area	Grades	Date/Times	Stipend
ELA/Literacy	3 - 8 & 11	Wednesday, Thursday, and Friday July 26 – 28, 2017 8:00 a.m. – 3:00 p.m.	3 days at \$169.34/day
Mathematics	3 - 8 & 11		
Science	4, 8, & 11		

HSA- Alt Alignment Committee Meeting Schedule (Fall Intersession)

Content Area	Grades	Date/Times	Stipend
ELA/Literacy	3 - 8 & 11	Wednesday, Thursday, and Friday October 11 – 13, 2017 8:00 a.m. – 3:00 p.m.	3 days at \$169.34/day
Mathematics	3 - 8 & 11		
Science	4, 8, & 11		

HSA-Alt Alignment Committees are responsible for evaluating alternate assessment item quality and linkage to state standards. The alignment study process will begin with a review of the HSA-Alt content specifications and associated general education standards. Initially, HSA-Alt content specifications will be analyzed for an appropriate reduction in depth, breadth, and complexity and for an adequate representation of the intended academic content found within the grade level standard. Next, specific HSA-Alt items will be reviewed to determine the level of connection between the test item and the linked content specification. As part of this review, HSA-Alt items will also be assessed for cognitive level, accessibility, sensitivity, and bias.

SPECIAL NOTES

- Meeting location is Jefferson Elementary School, 324 Kapahulu Avenue, Honolulu.
- Participants must be able to serve on all of the days that have been scheduled and are expected to be available the full time period of each scheduled day of work.
- The stipend provided by the American Institutes for Research (AIR) for each content area committee may vary based on the number of days required to complete the work.
- For neighbor island committee members, AIR will make all travel arrangements, including air and ground transportation and hotel accommodations and will reimburse participants for parking fees at their home airports. AIR will not honor travel coupons or reimburse participants who make their own travel arrangements.
- For Oahu committee members, parking is available at McKinley School for Adults. AIR or the Department will not reimburse participants for mileage or gas.

If you would like to be considered for the **HSA-Alt Alignment Committee**, please submit your application no later than *Monday, July 10, 2017*. A link to the online application site can be accessed through the www.alohahsap.org/HSA_ALT website.

If you have any questions, please contact Susan Forbes in the Assessment Section at (808) 733-4100 or via email at hsa-alt@notes.k12.hi.us.

TC:BR:cy

c: Assistant Superintendents
State Public Charter School Commission
Assessment Section