



STATE OF HAWAII
DEPARTMENT OF EDUCATION
P.O. BOX 2360
HONOLULU, HAWAII 96804

OFFICE OF STRATEGY, INNOVATION AND PERFORMANCE

April 27, 2018

TO: Complex Area Superintendents
Public Charter School Executive Director
Principals (All)
Public Charter School Directors (All)

FROM: Rodney Luke *RL*
Interim Assistant Superintendent

SUBJECT: **Accepting Applications for Summer 2018 HSA-Alt Range Performance Level Descriptor (PLD) Review Committees**

The Assessment Section is accepting applications from interested teachers, content specialists, and community members for the Summer 2018 Hawaii State Alternate Assessment (HSA-Alt) Range Performance Level Descriptor (PLD) Review Committees. Selected participants will review and provide feedback on the revised HSA-Alt Item Specifications for Mathematics and ELA/Literacy. HSA-Alt Item Specifications are used as the basis for designing assessment tasks for students with significant cognitive disabilities who take the HSA-Alt. Three panels: grade band 3-5, grade band 6-8, and high school, will be formed for each content area.

The HSA-Alt Range PLD Review Committee meeting dates are: June 18 - 22 for Mathematics and June 25 - 29 for ELA/Literacy. Committee members must be available from 8:00 a.m. to 4:00 p.m. on all five days that the committee meets. The location for all meetings is at the American Institutes for Research (AIR) Honolulu office at 1601 Kapiolani Boulevard, Suite 900.

Summer-2018 HSA-Alt Range PLD Review Committee Meetings

Content Area	Grades	Dates/Times	Location
Mathematics	3 – 5, 6 – 8, or HS	June 18 – 22, 2018 8:00 a.m. – 4:00 p.m.	AIR Honolulu Office 1601 Kapiolani Blvd., Suite 900
ELA/Literacy	3 – 5, 6 – 8, or HS	June 25 – 29, 2018 8:00 a.m. – 4:00 p.m.	

LOGISTICS

Travel, accommodations, and event transportation will be provided for all neighbor island participants (participants who make their own travel arrangements will not be reimbursed). Oahu participants will receive validated parking at the meeting site. Participants will not be reimbursed

for mileage or gas. Substitutes will be provided for participants who require one. All other participants will be compensated with a stipend of \$172.39 per day, based upon a 7-hour work day. If work is completed in less than five days, the stipend will be adjusted accordingly. A one-hour lunch break will be provided.

REGISTRATION

If you would like to be considered for the HSA-Alt Range PLD Review Committee, please complete the online application no later than **Friday, May 18, 2018**. A link to the online application site can be accessed through the www.alohahsap.org/HSA_ALT website or directly at this link: <http://bit.ly/Alt2018PLDs>. All registrants will receive an automated confirmation email that verifies that the online registration has been successfully completed. Note: This automated message does NOT indicate confirmation of participation. All approved registrants will receive a second confirmatory email notifying them of their acceptance for the specific committee and containing further details about the schedule and any last minute logistics. If an automated confirmation of registration email is not received within 24 hours of submission of the online registration form, contact Emily MacGillivray at the American Institutes for Research (AIR) at (808) 943-3906 or by email at emacgillivray@air.org.

Please forward this memo to teachers and specialists who may be willing to share their expertise and experience on a HSA-Alt Range PLD Review Committee.

If you have any questions, please contact Susan Forbes in the Assessment Section at (808) 733-4100 or via email at susan_forbes@notes.k12.hi.us.

RL:sf

c: Assistant Superintendents
State Public Charter School Commission
Assessment Section